

HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 61
Minutes of Meeting of Board of Directors
June 25, 2024

The Board of Directors of Harris County Municipal Utility District No. 61 met at 1825 N. Mason Road, Katy, Harris County, Texas 77449 on June 25, 2024, in accordance with the duly posted notice of meeting, and the roll was called of the duly constituted officers and members of said Board of Directors, as follows:

Wheeler BeMent, President
Billy Lowery, Vice-President
W.R. Lusby, Secretary
Floyd J. Ball, Assistant Secretary
William Evans, Director

And all of said persons were present, except Director BeMent, thus constituting a quorum.

Also present were Anna Hunter of A&S Engineers, Inc. ("A&S"); Lonnie Wright and Claudia Garza of Municipal Operations & Consulting, Inc. ("MOC"); Vanessa Hernandez of Myrtle Cruz, Inc.; Ashlie Whittemore of Wheeler & Associates, Inc.; Evan Martinez of First Erosion Environment Controls ("FEEC"); and David Marks and Jacquelyn Goodwin of Marks Richardson PC ("MRPC").

The Vice-President called the meeting to order.

As the first order of business, the Board considered comments from members of the public. No one present signed up to address the Board.

The Board next considered approval of the minutes of the Board of Directors meeting held on May 28, 2024. After discussion, Director Ball made a motion to approve the minutes of the meeting held on May 28, 2024, as presented. Director Evans seconded the motion, which unanimously carried.

The Board next considered a report relative to security patrol services provided by the Harris County Sheriff's Office. Director Lowery reported on activity in the District for the month of May. He stated that there were approximately two-hundred thirteen (213) traffic stops made within the past month, with two-hundred eight (208) of those conducted within the District's contract area. Director Lowery then stated that HCSO advised that they have noticed an increase of drivers speeding on Colonial Parkway and Franz Road. He stated that there were no burglaries of motor vehicles or crimes against property within the past month. Director Lowery stated that he and Director Ball met with Harris County Municipal Utility District No. 62 ("No. 62") in early June to discuss security within the District and No. 62.

The Board next considered the review and approval of the Interlocal Agreement for Law Enforcement Services between the District and Harris County, to be effective October 1, 2024. Ms. Goodwin noted that the Agreement will be for a one-year term effective October 1st and that there is a slight cost increase from last year. After discussion, Director Lowery made a motion to approve the Interlocal Agreement for Law Enforcement Services between the District and Harris County. Director Ball seconded the motion, which unanimously carried.

The Board next considered a report from FEEC relative to mowing and detention pond maintenance within the District. Mr. Martinez presented the attached report and reviewed same with the Board. He then stated that FEEC will be installing the new cement pad for the new trash receptacle next week.

The Board next considered a discussion of the District's parks. Director Ball stated that the parks are well maintained. He noted that he has noticed butterflies in the butterfly garden.

The Board next considered the status of surface water issues and the West Harris County Regional Water Authority ("WHCRWA"). Director Evans gave a brief update on the WHCRWA.

The Board next considered the financial and investment reports and invoices presented for payment. Ms. Hernandez reviewed the attached bookkeeping reports, investment inventory reports and bills for payment with the Board. After review and discussion, Director Evans made a motion to approve the reports and authorize the disbursements identified therein. Director Ball seconded the motion, which unanimously carried.

The Board next considered the status of collection of taxes. Ms. Whittemore reviewed the attached tax assessor's report and the delinquent tax roll for the month of May. She noted that 99.11% of the District's 2023 taxes had been collected through May 31, 2024. After review and discussion of the reports, Director Lowery made a motion to approve the reports and authorize the disbursements identified therein. Director Evans seconded the motion, which unanimously carried.

There was next a discussion regarding the status of the District's delinquent tax accounts. The Board reviewed the attached Delinquent Collections Listing as of May 31, 2024. The Board next reviewed the attached report dated June 25, 2024, which had been prepared by the District's delinquent tax attorney, Perdue, Brandon, Fielder, Collins & Mott, L.L.P.

The Board next considered authorizing Perdue to proceed with the collection of 2023 delinquent taxes, including the filing of lawsuits. After discussion, Director Evans made a motion to authorize Perdue to proceed with the collection of the District's 2023 and prior years' delinquent tax accounts on July 1, 2024, including filing of lawsuits as necessary. Director Lowery seconded the motion, which unanimously carried.

The Board next considered authorizing the design, advertisement for bids and/or award of construction contracts, status of construction contracts previously awarded and acceptance of sites and easements.

The Board next considered authorizing the preparation of plans for construction of Water Plant No. 2. Ms. Hunter stated that A&S is waiting on land acquisition to proceed with design plans. She also noted that A&S received a drainage study from McCormack.

The Board next deferred the status of construction contracts as the District does not have any current construction projects.

The Board next considered the acceptance of site and/or easement conveyances for facilities constructed or to be constructed for the District. No one present had anything new to report.

The Board next considered the status of storm water quality permits. Ms. Hunter stated that the storm water quality permits are all up to date. She noted that the storm water quality permit for Westside Office Park Detention Pond will expire in July 2024 and A&S is preparing the application for renewal.

The Board next considered the status of the HEB development. Ms. Hunter stated that the easement documents have been provided to the respective owners. She stated that A&S will issue the no objection letter once easements are executed.

The Board next discussed the WHCRWA water line easement acquisition. Ms. Hunter reported that there was nothing new to report.

The Board next considered the review and approval of a feasibility study relative to a request from Dhanani/Burger Bodega for annexation into the District. Ms. Hunter stated that A&S is in the process of preparing same for the Board's review next month.

The Board next considered the issuance of utility commitments, including the request for utilities to serve the Golbow tract. Ms. Hunter reported that A&S requested additional information concerning the proposed battery plant at 2014 N. Mason Road but have not received a response.

The Board next considered the status of the Colonial Park pond fountains. Ms. Hunter reminded the Board that the middle fountain was found offline last month. She then stated that the impeller and pump chambers were damaged due to small debris. Ms. Hunter stated that the motor was under warranty, but the impeller and pump chamber were not covered. She then recommended payment of the invoice from Lake Management Services ("LMS") in the amount of \$807.77 for the pump repairs. Ms. Hunter then stated that LMS is investigating the possibility of installing a second debris screen around the pump intake with smaller holes. After discussion, Director Lowery made a motion to approve payment of the invoice from LMS in the amount of \$807.77. Director Evans seconded the motion, which unanimously carried.

The Board next considered a report on the District's water, sanitary sewer, and storm sewer systems for the month of May. Mr. Wright reported that the District accounted for 93% of the water pumped during the month of May and that MOC operated the District's facilities in compliance with their respective permits.

The Board next considered the report on the regional sewage treatment plant, including compliance with the wastewater discharge permit. Mr. Wright stated that MOC operated the facilities in compliance with the plant permit, and the plant operated at 52% of capacity for the month of May.

Mr. Wright next reported that Accurate Meter Supply will begin the conversion of District meters to electronic meters next week.

Ms. Goodwin next discussed a Voting System Annual Filing Form (“Form”) from the Secretary of State’s Office. She advised that pursuant to Section 123.061 of the Texas Election Code, each political subdivision in the State of Texas is required to complete and file the Form with the Secretary of State’s Office. After discussion, Director Lowery made a motion to authorize MRPC to prepare the Form and file same with the Secretary of State’s Office, as required by law. Director Evans seconded the motion, which unanimously carried.

The Board next considered the approval of destruction of notes of Board of Directors meetings from February 2023 to February 2024, in accordance with the Records Retention Schedule for General Records. Ms. Goodwin presented the attached correspondence from the Records Management Officer, with attached list of records, and advised that the time limitations for retention had passed for all records listed, that, to the best of her knowledge and belief, none of the records’ subject matter was pertinent to a pending lawsuit, and that there were no open records requests pending with respect to any of the records. After discussion, Director Evans made a motion to authorize the destruction of the notes as requested in accordance with the provisions of the District’s Records Management Program and the Schedule. Director Lowery seconded the motion, which unanimously carried.

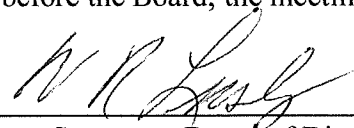
The Board next considered the approval of a Tenth Amendment to the Regional Sewage Treatment Plant Contract Providing for the Creation of the Williamsburg Regional Sewage Authority. Ms. Goodwin presented the Tenth Amendment and reviewed the provisions of same with the Board. She stated that there was no formal action to be taken by the Board at this time.

The Board next deferred entering into Executive Session to discuss real property matters pursuant to §551.072, Texas Government Code.

The Board next deferred taking action regarding matters related to real property matters pursuant to §551.072, Texas Government Code or pending or contemplated litigation or a settlement offer pursuant to §551.071, Texas Government Code.

The Board next considered matters for possible placement on future agendas.

There being no further business to come before the Board, the meeting was adjourned.



Secretary, Board of Directors

ATTACHMENTS TO MINUTES OF BOARD OF DIRECTORS
June 25, 2024

1. FEEC
2. Bookkeeper's Report
3. Tax Assessor-Collector's Report
4. Delinquent Tax Report
5. Engineer's Report with related correspondence
6. Operations Report and related correspondence
7. Records Request Letter