

**HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 61**  
**Minutes of Meeting of Board of Directors**  
**December 19, 2023**

The Board of Directors of Harris County Municipal Utility District No. 61 met at 1825 N. Mason Road, Katy, Harris County, Texas 77449 on December 19, 2023, in accordance with the duly posted notice of meeting, and the roll was called of the duly constituted officers and members of said Board of Directors, as follows:

Wheeler BeMent, President  
Billy Lowery, Vice-President  
W.R. Lusby, Secretary  
Floyd J. Ball, Assistant Secretary  
William Evans, Director

And all of said persons were present, thus constituting a quorum.

Also present were Jonathan Liu of A&S Engineers, Inc. (“A&S”); Lonnie Wright and Claudia Garza of Municipal Operations & Consulting, Inc. (“MOC”); Vanessa Hernandez of Myrtle Cruz, Inc.; Miranda Burks of Wheeler & Associates, Inc.; Evan Martinez of First Erosion Environment Controls (“FEEC”); Judith McLaughlin of One Creek West (“OCW”); and David Marks and Jacquelyn Goodwin of Marks Richardson PC (“MRPC”).

The President called the meeting to order.

As the first order of business, the Board considered comments from members of the public. Ms. McLaughlin addressed the Board and stated that she is with One Creek West, a community organization with a service area of forty-four (44) neighborhoods. She stated that they work with government agencies to advocate for flood mitigation projects, coordinate public safety issues with law enforcement, and work to better communities by assisting in the abatement of nuisance issues and illegal parking. Ms. McLaughlin then reviewed the attached handout and reviewed the objectives of OCW. She requested that the Board designate one (1) Board member to volunteer to serve on a municipal utility district focus group for Precinct 4 and OCW. The Board requested that an item be added to the agenda for next month’s meeting to consider same.

The Board next considered approval of the minutes of the Board of Directors meeting held on November 28, 2023. After discussion, Director Lowery made a motion to approve the minutes of the meeting held on November 28, 2023, as presented. Director Evans seconded the motion, which unanimously carried.

The Board next considered a report relative to security patrol services provided by the Harris County Sheriff’s Office. Director Lowery reported on activity in the District for the month of November. He stated that Deputy Moyer made one hundred twenty-one (121) traffic stops, and eight-two (82) warnings over the past month. Director Lowery stated that Commissioner Ramsey advised the public that some Commissioners want to convert all law enforcement agreements to 100% patrol coverage but has received a lot of pushback and the item has been removed from the Commissioner’s Court agenda.

The Board next considered a report on mowing activity within the District. Mr. Martinez reviewed the attached report with the Board and reported on the status of mowing within the District. He stated that there were reports of a possible sinkhole. He noted that the sinkhole was inspected, and everything looked fine. Mr. Martinez stated that FEEC completed the mulch application around the trees at Colonial Park and Dunmore Park. He stated that FEEC will be winterizing at the end of the month. Director Ball asked if FEEC is able to dispose of a sofa that was dumped along Colonial Parkway near the bridge. Mr. Martinez stated that FEEC will handle the matter.

The Board next considered the status of surface water issues and the West Harris County Regional Water Authority ("WHCRWA"). Director Evans gave an update on the WHCRWA. Mr. Marks then reviewed the attached Notice of 2024 Appointment Process of Authority Directors. Mr. Wright stated that the WHCRWA requested that the District complete the water usage form and noted that MOC has completed same.

The Board next considered the financial and investment reports and invoices presented for payment. Ms. Hernandez reviewed the attached bookkeeping reports, investment inventory reports and bills for payment with the Board. She stated that check nos. 1929 and 1930 are being issued for payment and check no. 1884 issued for payment to Texas Wall and Landscape is being voided. After review and discussion, Director BeMent made a motion to approve the reports and authorize the disbursements identified therein. Director Lowery seconded the motion, which unanimously carried.

The Board next considered the status of collection of taxes. Ms. Burks reviewed the attached tax assessor's report and the delinquent tax roll for the month of November. She noted that 2.61% of the District's 2023 taxes had been collected through November 30, 2023. After review and discussion of the reports, Director BeMent made a motion to approve the reports and authorize the disbursements identified therein. Director Evans seconded the motion, which unanimously carried.

There was next a discussion regarding the status of the District's delinquent tax accounts. The Board reviewed the attached Delinquent Collections Listing as of November 30, 2023. The Board next reviewed the attached report dated December 19, 2023, which had been prepared by the District's delinquent tax attorney, Perdue, Brandon, Fielder, Collins & Mott, L.L.P.

The Board next considered authorizing the design, advertisement for bids and/or award of construction contracts, status of construction contracts previously awarded and acceptance of sites and easements.

The Board next considered approval of plans for the modifications of the Franz Road Sheet Flow Road Adjustments. Mr. Liu stated that A&S is currently addressing comments from Harris County.

The Board next considered the status of the construction contract with Texas Wall for the Colonial Park project. Mr. Liu reported that the construction is complete, and FEEC now maintains the park. He requested that the item be removed from the agenda hereafter.

The Board next considered the acceptance of site and/or easement conveyances for facilities constructed or to be constructed for the District. No one present had anything new to report.

The Board next considered the status of storm water quality permits. Mr. Liu stated that the storm water quality permit for Mason/Franz Storm Trooper was submitted to Harris County for renewal. He stated that all remaining permits for the District are current.

The Board next considered the status of the HEB development. Mr. Liu stated that A&S is awaiting execution of the water line easements before providing the no objection letter.

The Board next considered the status of the C-Store development at 21826 Franz Road. Mr. Liu stated that A&S is coordinating with MOC to inspect the water line and then will coordinate with MRPC to finalize the Water Line Easement document.

The Board next discussed the WHCRWA water line easement acquisition. Mr. Liu reported that WHCRWA provided a letter stating that the preliminary design work for the surface water conversion line to the District has begun and is expected to be completed by mid to late 2026. He stated that the surface water line will tie-in to both the Williamsburg Water Plant and future Water Plant No. 2. Mr. Liu stated that A&S is awaiting clarification on various matters.

The Board next considered the issuance of utility commitments. No one present had anything new to report.

The Board next considered a report on the District's water, sanitary sewer, and storm sewer systems for the month of November. Mr. Wright reported that 93% of the water pumped during the month of November had been accounted for, and that the District's facilities had been operated in compliance with their respective permits. He stated that the accountability for the month is lower due to some water leaks in the District.

Mr. Wright reported that the good well motor at the WWTP stopped functioning due to a recent storm event. He stated that the good well motor was approximately 44 years old and was replaced with a new motor this morning.

The Board next considered the report on the regional sewage treatment plant, including compliance with the wastewater discharge permit. Mr. Wright stated that the facilities were operated in compliance with the permit and operated at 53% of capacity for the month of November.

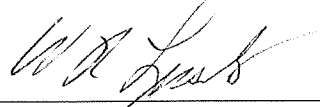
The Board next considered a discussion regarding the District's parks. The Board noted that there was nothing new to report.

The Board next deferred recessing into Executive Session at 6:30 p.m. to discuss real property matters pursuant to §551.072, Texas Government Code.

The Board next deferred a discussion regarding the status of acquisition of a site for Water Plant No. 2.

The Board next considered matters for possible placement on future agendas.

There being no further business to come before the Board, the meeting was adjourned.



---

Secretary, Board of Directors

ATTACHMENTS TO MINUTES OF BOARD OF DIRECTORS  
December 19, 2023

1. One Creek West handout
2. FEEC Report
3. WHCRWA Notice of Appointment Process
4. Bookkeeper's Report
5. Tax Assessor-Collector's Report
6. Delinquent Tax Report
7. Engineer's Report with related correspondence
8. Operations Report and related correspondence