

HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 61
Minutes of Meeting of Board of Directors
November 28, 2023

The Board of Directors of Harris County Municipal Utility District No. 61 met at 1825 N. Mason Road, Katy, Harris County, Texas 77449 on November 28, 2023, in accordance with the duly posted notice of meeting, and the roll was called of the duly constituted officers and members of said Board of Directors, as follows:

Wheeler BeMent, President
Billy Lowery, Vice-President
W.R. Lusby, Secretary
Floyd J. Ball, Assistant Secretary
William Evans, Director

And all of said persons were present, thus constituting a quorum.

Also present were Jonathan Liu of A&S Engineers, Inc. ("A&S"); Lonnie Wright and Claudia Garza of Municipal Operations & Consulting, Inc. ("MOC"); Vanessa Hernandez of Myrtle Cruz, Inc.; Miranda Burks of Wheeler & Associates, Inc.; Evan Martinez of First Erosion Environment Controls ("FEEC"); and David Marks of Marks Richardson PC ("MRPC").

The President called the meeting to order.

As the first order of business, the Board considered comments from members of the public. No one present signed up to address the Board.

The Board next considered approval of the minutes of the Board of Directors meeting held on October 24, 2023. After discussion, Director Ball made a motion to approve the minutes of the meeting held on October 24, 2023, as amended. Director Lowery seconded the motion, which unanimously carried.

The Board next considered a report relative to security patrol services provided by the Harris County Sheriff's Office. Director Lowery reported on activity in the District for the month of October. He stated that there has been no significant activity within the past month.

The Board next considered a report on mowing activity within the District. Mr. Martinez reviewed the attached report with the Board and reported on the status of mowing within the District. He then presented the attached proposals in the amount of \$21,492.50 and \$39,092.79 for the trailhead sign installation and recommended approval of the low bid proposal. After discussion, Director Ball made a motion to approve the proposal in the amount of \$21,492.50 for the trailhead sign installation. Director Evans seconded the motion, which unanimously carried.

The Board next considered the status of surface water issues and the West Harris County Regional Water Authority ("WHCRWA"). Director Evans stated that the WHCRWA held a Show and Tell Workshop on November 8, 2023, to review the status of current projects.

The Board next considered the financial and investment reports and invoices presented for payment. Ms. Hernandez reviewed the attached bookkeeping reports, investment inventory reports

and bills for payment with the Board. After review and discussion, Director Ball made a motion to approve the reports and authorize the disbursements identified therein. Director Evans seconded the motion, which unanimously carried.

The Board next considered the annual review of the District's Order Establishing Policy for Investment of District Funds and Appointing Investment Officer ("Order") and the adoption of a Resolution relative thereto. Mr. Marks advised that he has no changes to propose at this time and recommended that the current Order remain in effect. After discussion, Director BeMent made a motion to adopt the attached Resolution Regarding Review of Order Establishing Policy for Investment of District Funds and Appointing Investment Officer, and to authorize the President to sign and the Secretary to attest the Resolution on behalf of the Board and District. Director Lusby seconded the motion, which carried unanimously.

The Board next considered the status of collection of taxes. Ms. Burks reviewed the attached tax assessor's report and the delinquent tax roll for the month of October. She noted that 0.00% of the District's 2023 taxes had been collected through October 31, 2023. After review and discussion of the reports, Director Ball made a motion to approve the reports and authorize the disbursements identified therein. Director Lowery seconded the motion, which unanimously carried.

There was next a discussion regarding the status of the District's delinquent tax accounts. The Board reviewed the attached Delinquent Collections Listing as of October 31, 2023. The Board next reviewed the attached report dated November 28, 2023, which had been prepared by the District's delinquent tax attorney, Perdue, Brandon, Fielder, Collins & Mott, L.L.P.

The Board next considered authorizing the design, advertisement for bids and/or award of construction contracts, status of construction contracts previously awarded and acceptance of sites and easements.

The Board next considered approval of plans for the modifications of the Franz Road Sheet Flow Road Adjustments. Mr. Liu stated that A&S submitted design plans to Harris County and awaits comments to same.

The Board next considered the status of the construction contract with Aranda Industries, LLC ("Aranda") for Water Line Replacement, Phase II. Mr. Liu stated that construction is complete, and he presented the Certificate of Final Completion.

The Board next considered the status of the construction contract with Texas Wall for the Colonial Park project. Mr. Liu reported that the construction is complete, and he presented the Certificate of Final Completion. He then presented Pay Application No. 10 in the amount of \$11,475.00 and Pay Application No. 11 and Final in the amount of \$145,698.30 and recommended payment of same. After discussion, Director Ball made a motion to approve Pay Application No. 10 in the amount of \$11,475.00 and Pay Application No. 11 and Final in the amount of \$145,698.30, as described above. Director Lowery seconded the motion, which unanimously carried.

The Board next considered the acceptance of site and/or easement conveyances for facilities constructed or to be constructed for the District. No one present had anything new to report.

The Board next considered the status of storm water quality permits. Mr. Liu stated that all permits for the District are current.

The Board next considered the status of the HEB development. Mr. Liu stated that A&S is awaiting execution of the water line easements before providing the no objection letter.

The Board next considered the status of the C-Store development at 21826 Franz Road. Mr. Liu stated that A&S provided a No Objection letter to the plans received on April 18, 2023. He also stated that A&S received the Water Line Easement document and will forward drafts of same to MRPC.

The Board next discussed the WHCRWA water line easement acquisition. Mr. Liu reported that WHCRWA provided a letter stating that the preliminary design work for the surface water conversion line to the District has begun and is expected to be completed by mid to late 2026. He stated that the surface water line will tie-in to both the Williamsburg Water Plant and future Water Plant No. 2.

The Board next discussed the Williamsburg Water Plant and Regional Wastewater Treatment Plant capacity. Mr. Liu stated that the District has sufficient capacity not counting the McCormick property. He then reviewed the attached table of WWTP capacity. The Board then concurred that A&S should send correspondence to McCormick to determine whether he would be interested in investing money in order to expand to full development.

The Board next considered the issuance of utility commitments. No one present had anything new to report.

The Board next considered a report on the District's water, sanitary sewer, and storm sewer systems for the month of October. Mr. Wright reported that 99% of the water pumped during the month of October had been accounted for, and that the District's facilities had been operated in compliance with their respective permits.

Mr. Wright reported that there was a repair made to a service line leak at 22311 S. Rebecca Burwell Lane.

Mr. Wright next requested that the Board authorize MOC to turn over two (2) delinquent accounts in the total amount of \$221.18 to Collections Unlimited ("CU"). After discussion, Director Ball moved to authorize MOC to turn over the two (2) subject accounts to CU, as set out above. Director Evans seconded the motion, which unanimously carried.

The Board next considered the report on the regional sewage treatment plant, including compliance with the wastewater discharge permit. Mr. Wright stated that the facilities were operated in compliance with the permit and operated at 58% of capacity for the month of October.

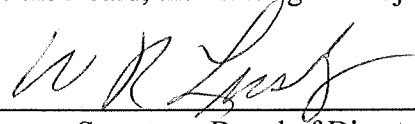
The Board next considered a discussion regarding the District's parks. The Board noted that everything is in good shape. Director Lusby noted that MOC did a good job installing emergency plans.

The Board next recessed into Executive Session at 6:30 p.m. to discuss real property matters pursuant to §551.072, Texas Government Code. The Board returned from executive session at 6:46 p.m.

The Board next deferred a discussion regarding the status of acquisition of a site for Water Plant No. 2.

The Board next considered matters for possible placement on future agendas. Director BeMent reminded the Board that the next meeting will be held on December 19, 2023.

There being no further business to come before the Board, the meeting was adjourned.



Secretary, Board of Directors

ATTACHMENTS TO MINUTES OF BOARD OF DIRECTORS
November 28, 2023

1. FEEC Report
2. Proposal from FEEC
3. Bookkeeper's Report
4. Resolution Regarding Review of Investment Policy
5. Tax Assessor-Collector's Report
6. Delinquent Tax Report
7. Engineer's Report with related correspondence
8. Operations Report and related correspondence